

THE MATTABASSETT DISTRICT

Memorandum

Date: February 15, 2013

**Subject: REVISED Agenda - Tuesday,
February 19, 2013 @ 7:00 PM
Board Meeting**

To: Board of Directors

From: Brian W. Armet, Executive Director

Public Speakers

A G E N D A

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of January 22, 2013	1 - 3
2. Treasurer's Report	4 - 10
a. Receipts & Expenditures 12-13	5
b. Operating Fund Statement of Income 12-13	6
c. Cash Flow Graphs 12-13	7 - 9
d. Investment Schedule	10
3. Budget Statement, Fiscal Year 12-13	11 - 13
4. Check Register Report – January, 2013	14 - 15
5. Staff Reports	16 - 35
a. Monthly Report	16 - 26
b. Safety/Energy Report	27
c. Operational Profile	28 - 31
d. Monthly Flows & Rainfall Data for the Past Two Years	32
e. Effluent Quality Graph	33
f. Nitrogen Graph	34
g. Maintenance Graph	35
6. Committee Reports	
a. Engineering	
b. Finance	
1. 2013-2014 Budget	
c. Human Resources	
d. Property Management	
e. Public Relations	
f. District Project Construction Committee	
1. C.H. Nickerson's Payment Requisition #9 for December 2012 - \$2,649,484.71	
2. Wright-Pierce's Payment Requisition for December 2012 - \$137,490.71	
3. Milone & MacBroom's Payment Requisition for December 2012 - \$26,186.79	

7. Counsel's Report
 - a. Executive Session
8. New Business
 - a. Middletown
 - b. Rockville Bank
 - c. Credit Card
9. Communications
10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, March 18, 2013 at 7:00 p.m.**, in the Administration Building, Cromwell, Connecticut.